



Board Meeting Minutes
February 25, 2021
10am to 12 Noon CST

Attendees: Ronald Pickett, Bambi Smith, Linda Nelson, Liz Holifield, Kathy Milton, Catherine Wynne, Reggie Johns, Michael Beedie, Gerald Waters, Mike Watkins, Courtney Stanford, Lori Gullledge, Rae Kerr, Connie Lyda, Molly Clore, Ralph Haben, Chris Meadows, David Daniels, Marcia Mathis, Kasey Killebrew

DCF: Walter Sachs, Tina Cain, Shannon Brunson, Charlton Bradley, Shawna Peterson

I. Welcome and Chair's Remarks Pickett

Chairman Pickett welcomed everyone to the meeting.

II. Consent Agenda Pickett

Motion made by Liz Holifield and seconded by Bambi Smith to approve the Consent agenda. Motion passed unanimously.

- a. Review and Approval of Minutes
 - i. Board
 - ii. Executive Committee
 - iii. Finance Committee
- b. Review Performance Child Welfare/Behavioral Health
- c. Media Coverage
- d. Policy Review-None proposed

III. Review and Approval of Finance Committee Report Gullledge

a. 20-21 FY

Working Budget Summary:

CBC - Indicates a projected deficit of approximately \$1,359,136, after taking into effect the Prior year carryforward deficit and the Risk Pool funding of \$2,174,960. DCF has removed the targeted 3% reduction requirement.

ME - Indicates a small surplus of approximately \$146,100 in operations and an overall surplus of \$2,775,624 for admin and services. We anticipate there being a reversion to the department (or roll-forward) of \$11,798,941 due to inability of providers to expend the funds.

CBCIH - Small surplus of approximately \$7859.

Federal Grants - No surplus as these are cost reimbursement grants and they break even.

Hurricane Michael:

Presentation of Hurricane Michael as of December 31, 2020:

\$6.3 million of Construction in Progress on new building as of 12-31-20.

\$1.4 million in business income losses to date.

Still have outstanding with the insurer their ability to pay the differential in cost associated with in-house case managers. We hope there is an \$800,000 claim that may benefit out agency. Lori requesting update from insurer.

Balance Sheets –

NWFHN balance sheet presented. Indicates current sufficient cash flow. As we move through the year, with the current projected deficit, cash flow is expected to get tight. It was pointed out that on the Balance Sheet there includes an Accrued PTO Leave Payable of \$464,459 (maximum of 240 hours per employee based on employees hourly pay rate).

IV balance sheet presented. Still waiting on the final resolution with the City of Panama City. Once an agreement can be reached with City of Panama City, the liabilities and assets for this project will be removed from BBCBC Books.

Motion made by Bambi Smith and second by Kathy Milton to approve the report. Motion passed unanimously.

b. Risk Pool Update

NWFHN received Risk Pool report and was awarded an anticipated \$2,174,960 of its approximate \$4 million ask.

c. Revised Management Agreement

Lori presented a request to revise NWF Management Agreement with new rates and at the end of the fiscal year a true up of the CBC and ME making these contracts effectively cost reimbursement contracts. The new rates were presented as well with a side by side comparison showing change in rates. CBC Rate 2.29% ME Rate .93% CBCIH Rate 66.45% HHS Child 3.38% and HHS Adult 2.78%.

Motion to approve the Revised Management Agreement with NWF Partnership for Better Communities, Inc. made and seconded. Motion passed unanimously.

d. Financial Accountability Document

“13 Ways CBC’s and ME’s Insure Financial Accountability” handout presented to the Board of Directors.

IV. Strategic Discussions

Watkins

a. Annual Priorities

i. ITN

Watkins

ITN was released Thursday, February 18, 2021. NWFHN staff working as a team on submissions which is due May 3, 2021, with a contract date start of January 2022. NWFHN still awaiting an extension of current contract through January 2022.

Discussion occurred regarding timing of contract and Walter Sachs stated that DCF prefers to always operate on State Fiscal Year.

ii. ME Admin Update

Daniels

David Daniels presented an ME update, including an analysis of Administrative Rates. When BBCBC started the ME contract, we were to get a percentage of the total dollars in the contract to go towards ME operations. In 2015 that number got hard coded into the Appropriations Act and that number has become static. ME continues to get additional funding, with no corresponding ME administrative dollars, which has dropped our administrative rate to approximately 2.53% from a starting rate of approximately 3.84%. There are Administrative dollars for specific grants that are not included in this 2.53% amount.

There continues to be concern with the significant increase in programmatic funding without administrative funding available to provide services.

iii. Foster Parent Recruitment

Clore

Molly Clore presented on bringing Foster Family Support from Bay County in house to NWFHN team and some success stories of FFS unit which included raising over \$65,000 for 446 in OHC to insure they received Christmas presents, Coffee for Valentine's Day for foster families and other success stories. FFS unit continue to actively pursue new foster families and focus on increasing numbers. FFS has partnered with Department of Health to provide counseling services through their Live the Life program.

iv. Community Engagement

Mathis

Marcia Mathis presented Community Engagement activities and stated that activities continued to be heavily impacted by COVID. Marcia discussed activities performed to insure kids in care or at risk had Christmas presents, including Kacey Killebrew's activities to raise funds of approximately \$15,000 in Circuit 14.

Legislative activities being tracked with legislative session starting March 2, 2021. There is legislative activity that will impact NWFHN from both a CBC and ME side.

- V. Review Risk Management Watkins
 - a. Executive/Legislative
 - i. SB 80 & 92

Mike reported that Chad Poppel resigned. The new secretary is Shevaun Harris, who happens to be Roderick Harris (NWFHN) employee's spouse. As a result, Roderick has resigned due to perception of a conflict of interest.

Mike recommended that minutes for prior meetings be amended to include the attendance of DCF staff as identified below:

- 10/2019 - None
- 8/2020 - None
- 10/2020
- 12/2020 - None

Motion passed unanimously.

Mike reported on the Legislative Document request and all the information request. Mike discussed travel, conflict of interest policy and reporting as well as property acquisitions. We submitted over 50,000 of documents. In addition, Mike Watkins discussed the Inspector General request for 6/30/2017 to 6/30/2020 salary information.

Mike Watkins discussed SB92 and the desire to CAP the salary of any employee that DCF pays for at approximately \$140,000. Mike Watkins believes this will be detrimental to all like situated organizations. Succession planning will be impacted for all executive positions.

- b. Legal Haben

Ralph Haben had no updates.

- c. Other

Mike inquired of Board if there are any risks they are aware of and nothing additional noted.

- VI. Review Governance Pickett
 - a. Status of Directors
 - i. Reappointment of Member(s)
 - ii. Proposed Member(s)

No current action necessary.

- VII. Next Meeting: April 22nd in Tallahassee at 10am EST

- VIII. Adjourn Pickett