|  |  |
| --- | --- |
| **Members on Conference** | **Staff on Conference** |
| Denise Myers | Mike Watkins |
| Ronald Pickett | Courtney Stanford |
| Reggie Johns | David Daniel |
| Bambi Smith | Connie Lyda |
|  |  |

1. **WELCOME**

**Denise Myers -** Denise Myers welcomed everyone and stated it’s unique to be on conference call.

**Walt-** DCF perspective following Mike Watkins Leadership, your origination has been a statewide Leader in this effort. Organized, design speaks to community of sources.

**David Daniels –** Extra efforts to Coordinator, efforts for ME calls every Tuesday. Talked at the highest levels of BBCBC’s Great Leadership. Taken forefront of this event. Moved (DCF) 1000 staff to do additional labor. ESS having difficulties with call centers so they have moved staff there to assist quadrupled production. Each week does four (4) apps a day has moved to sixteen (16) a day. Great for Department for folks we serve for food for their tables. Can’t celebrate enough what BBCBC has done – strong advocates /asset to organization.

**Mike Watkins –** Thanks to Secretary Poppell and Walt. Percentage come (PPE) from DCF. DCF has been an advocate for helping get our supplies and for being on the calls.

**Denise Myers –** ComplimentsMike, David, Walt for all who listen to the calls every day.

**Natalie Kelly** – Perspective on ME side Leadership. After coming off successful Legislative Session. Right off hill went into COVID-19. We need to keep safety net healthy system.

1. PPE – participating with FCC and DCF to get to clients, staff and employees major focus.
2. Telehealth coming off what BBCBC has done for the six (6) counties in the Panhandle will be shifted in care after Panhandle model.
3. Communication - So we are all in the loop. Thanks Mike, David and Todd with helping unload boxes and distribute to other ME’s and CBC’s.
4. Future – What this is going to look like could be reduction. Taking Mike’s hotsheets he has developed from Hurricane Michael and everyone coming together quickly he sends Legislators, David to Secretary great work. They are actually seeing there is going to come a surge – we are preparing for the surge, messaging and making sure funds don’t get cut.

Management with Hospitals, folks statewide so we all have same agenda. We have had a successful event as we move forward and try to get out of COVID-19.

**Gerald Waters. –** COVID-19 calls has been a good thing to be on the calls. Community

Coordinating questions to him and he has been able to answer. Thankful he is involved

and stays included/informed. Everyone is staying safe. He is working closely with Florida First Network. Schools are getting food out to Kids.

**Consent Agenda –**

Bambi made motion to accept consent agenda as presented.

Reggie seconded motion.

Unanimously approved Board of Directors Minutes, Executive Committee Minutes and Special Board Meeting Minutes.

February 27, 2020 approval motion also.

 **COVID –** Hotsheets explanation from Mike

 Color coding

Operational on all functions

Chipley office is closed due to construction.

Lots of Staff working through telework agreements at home.

**Denise Myers –** Invites Board Members to join in on call and be a part of Meetings/

 **Finance Report**

 **Lori Gulledge –** Stating on fifty three (53)

Look at page fifty five (55) through February 29, 2020, updated projects through end of year. Significant uptick for Out of Home Care. We will end up in a Deficit.

1. Child Welfare - $775,000. 1.6 million back of Bill
2. Case Management – Picking up cost for Temporary facilities
3. Pg. 56 ME through February Admin Row $171,000

Contractor’s surplus results of pro-rated funding. We have more flexibility evaluating case by case.

1. **Budget Summary**

CBC, NMF etc.… - projections of FIS until February

**Balance sheet for BBCBC** - pg. 53 – adequate dollars and receivables added lines for approved lease payout. $300K as of February.

**Balance sheet for IL –** Pg. 54 – Net case through February $292K, got $650,000 from insurance – applied waiting for finish.

See agenda for Votes - Review and Approval of Finance Committee Report

**Region Snapshot –** No comments

**Reconcile Revenue** - $179K Business income loss applied towards other extra/not ordinary expenses. Waiting **on** $800K coming in. FEMA is way behind and slow in responding.

**Ralph Haben -** Independence Village. Called yesterday and it appears agreement is stuck with Florida Housing. A little North of BBCBC Insurance. PC north of $90K. That will be enough to demolish Buildings and leave a good space for them to rebuild.

Florida Housing had to have $300K. We will have more to use and PC will do what they want with the space but we will get package space for out folks.

Lori and Ralph will breathe a sigh of relief when it’s done.

**Mike Watkins –** wants the Board to approve him manage this effort (make decisions) $204 as balance from insurance claim be given to Florida Finance Corp to

1. Forgive 1.6 million sale loan
2. Deed over dirt to P.C and wash our hands of this.

We will end up with partner in city, no more liability and good grace of the City to redevelop City Block. Having debt off books – reduces liability and court claims. (Incidents on property with questions). As part of this verbal deal – it has to stay within the existing footprint. We need adequate package space. Save layout as before but that is the City.

**Mark Payne Training –** Pg. 59

39 pages pointing out critical nonprofit check list. Pretty good information. Three (3) parts:

1. Independent Body that makes compensation recommendations for compensation. Use link to compare.
2. Document Conclusion - Statewide come out 2 or 3 years ago (pg. 35-39) can’t change more than 150% to their funding. Doesn’t prohibit you from using. Always confusion when getting talented people compensated. We are competing with Nonprofits but other Profits.
3. Pg. 36-39 - schedule J, pg. 37 looking at says market. We have to beef up.
4. Independent Body Market December
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. IRS looks at how we came to conclusion

21% exercise tax for M.P penalty.

Look at list for files to show how we came to conclusion.

**Ralph –** to mark. When yok at salary everyone’s position. Is there a way to be divided by 2 positions? Is there a way to highlight this so it is reflected? How can it be best reflected? Supposed organizations are slim, sites and areas always a struggle. We are specialized it would be hard.

**Mark Payne –** Big cast net to look at for profits and other CBC’s

A lot of people should look at how specialized we are.

**Mike Watkins –**

1. Reducing responsibility to corporation
2. Hiring and firing of CEO. Only employee that Board can hire/fire Mike Watkins

We are thoroughly documented, we meet regularly and have scheduled a year out of and Mark Payne been great.

Mike argues BBCBC is geography and function. We have outgrown both. We have property, Medicaid utilization, staff recommends a DBA to show we are much more than what we look like. We are in a competitive market and he would like Board to consider this.

**Denise Myers –** Board to make suggestions to Mike.

**Rae Kerr –** Rates and get back to chair. Have Board review Management 14 Sites agreement NWF and BBCBC.

**Rae Kerr**

1. CEO, CFO and COO **–** Board to evaluate, even when Pam East was in the process of retiring Courtney was there.
2. Evaluate supplies HR for all hired new HR Rosa Williams
3. Accounting Services – NWF provides all AP paying invoices and sending to DCF.
4. Receptionist at BBCBC office, phones travel
5. I.T. Support Services provided by Kervin establishing resource needs etc.… Kervin has done an exceptional job considering our current situation.
6. Network CM contracts budgeting, fiscal monitoring of network providers.
7. Provision of Legal Services General Council
8. Facility Management and Safety etc.…– Todd instrumental in making sure things in order.

NWF need to be audited by independent auditor. We are combined with C.W. now but need to be independent of others.

Overall management characteristics for evaluations

1. NWF written Policies and Procedures
2. Adequate Insurance
3. Bridge Annually and Present
4. Monthly
5. CEO hired by BOD and review this evaluation

**Mike Watkins –** Evaluation done this month

**Chris Meadows –** recommended a word revision saved and sent back to us. He can email out.

**Denise –** Great idea. Appreciate your help

**Mike Watkins –** Reggie is only Co-board member.

**Reggie Johns –** will Abstain

**Denise Myers –** wants Chris Meadows to send with deadline date and where to email back. Thanks Chris Meadows for doing this.

**Mike Watkins –** Do we need a resolution Lori? For NWF? Or are we in play.

**Lori Gulledge –** Yes

**Chris Meadows –** pg. 98 Chris walked through Management and Admin Service agreement. Through-out the agreement are technical format changes.

* Section 1 page 98 sub B
* This will be submitted and will begin for next year
* Annual Organization for NWF will be due prior to April Board meeting (on-going for all future meetings)
* NWF Audit outside entity

**Walt –** discussion on concern ofwho should be board chair. Not voting

**Mike Watkins –** Three categories COVID-19 Response

Forgoing Social Distancing

1. Telehealth School based Counseling
2. Child Protection Oversight
3. Delivery of Mental Health Substance Abuse

Significant increase foe all three! Good interaction forced schools to use child protection and mental health numbers have risen. Laid ground work – communities will use more often now due to COVID-19.

 **Courtney Stanford**- Bay County are fully staffed hiring additional supervision.

Very positive attitudes. Janice Thomas and Andrea Ziglar has done an outstanding job.

Quick and successful.

DCF complimentary of us.

Janice thinks they have a long way to go but doing tremendously well.

Not surprised since JT is running and workforce has stabilized- this has helped.

**Facilities:**

Marianna – complete minus awaitingHurricane

Chipley – Roof replaced, poured slab for add on and moving rapidly.

Harrison – same. Talked about IL roof replaced and sealed and working on electrical.

Quincy – Person drove car through lobby – housing fixed now. Plus maintain COVID-19 standards for cleaning.

**David Daniels – Grants Pg. 109-110**

Both grants 18 months 1 million each for Hurricane Michael recovery.

Written before COVID-19. Looking at plan and adjusting

1. Grant Children
2. Grants Adults

Identifying certain populations to provide wrap around services. This has proven to be successful. Both Grants are from Federal Government to BBCBC – NOT through state or DCF’

* LMC also applied and received
* Pancare in Circuit 14 applied and received
* Disc Village

Janice Thomas got a grant for Behavior Health Specialist for Bay and Jackson to focus on Child Protection in those areas.

**Lori –** P.P Plan gathered information and applied. Banker walked us through and got it same night we submitted $1.5 Million to Govern 8 week’s salary and some for monitoring of facilities.

**Funding within 10-**14 days. Should be soon. It will offset funding.

**Mike Watkins –** Congress voting today to replenish those funds**.**

**Denise Myers –** Congratulations on all success of grant awards.

**Mike Watkins - Risk Management**

I.V demolished- cautiously optimistic, keep clients and staff safe and healthy outside of DCF state provisions, we made a procurement for

* 2000 face mask
* 2000 hand sanitizers
* 540 gowns

Waiting on supplies. Did this through Law enforcement the intent was backup supplies to protect staff.

In addition to PPE, we anticipate economic and state budget will take a hit, use of between

8 and 11 Billion for the upcoming Fiscal year. I am worried about how this effect services for our

Vulnerable. Governor should help – it’s eminent. People with Mental Health and Additions, DV child abuse all on the increase because of self-isolations anxiety in communities. Tremendous undetected problems that are going to come out. Stress of no jobs, kid’s home- we will

Hotlines are down.

We want to position ourselves to show how Manage Entity and Child Welfare understands our value and we need to get our story out there to legislators etc.

**Ralph –** We have been sued by physically/mentally impaired person. We have tried everything we can to help this young adult. Everyone has pointed back to us to fix the problem. Ryan Hobbs wants to move the case from Wauchula to us. It keep coming back on us because other agencies don’t want to deal with pay for her care.

**Denise Myers –** Thank you Mike Watkins and Board. Any concerns let me know prior to board call.

No Board Members need to be reinstated but Mark Stavros, Denise Myers and Katherine Wynn term is up in June.

Board of Directors Meeting **–** scheduled for June 25, 2020 in Pensacola Florida.

1. **ADJORN -**.Reggie Motion