

**Virtual Board of Directors Meeting  
October 22, 2020  
10am to 12 Noon EST**

- I. Welcome and Chair's Remarks Myers

Denise Myers welcomed the Board Members and Staff. She recognized this was the Annual Board Meeting. She went over Video Conferencing Protocol.

- II. Consent Agenda Myers

a. Review and Approval of Minutes

- i. Board
- ii. Executive Committee
- iii. Finance Committee

b. Review Performance Child Welfare/Behavioral Health

c. Media Coverage

d. Policy Review – **No policy Changes**

**Motion to accept the consent agenda made by: Linda Nelson. Seconded by: Gerald Waters. Motion passed.**

- III. Review and Approval of Finance Committee Report Gulledge

a. 20-21 FY

b. Budget Reductions

**Moving into 20/21, BBCBC rolled forward a deficit of approximately 830,630. BBCBC has also been mandated to go through a 3% budget reduction exercise for Child Welfare, which included 6 key principles. Actuals through July and August indicate a deficit position of \$528,602. As part of our exercise we have also determined that the full PPP loan will be used to assist with the large deficit in Child Welfare. BBCBC still plans to pursue the risk pool funding if any are available as well as back of the bill funding to attempt to bridge this deficit.**

**Managing Entity is anticipating a budget surplus of \$78,816 for 20/21, and the managing entity also went through a 3% budget reduction. There was enough surplus in the system for 19/20 to cover some of the budget reduction which resulted in \$1,019,453 overall provider reduction and \$54,420 of operations reduction. Through August 31, 2020, the Operations budgets is indicating a \$37,068 surplus and pass through expense surplus of \$1,768,662.**

The Working Budget summary overall for the 20/21 fiscal year indicates an estimated 20/21 deficit of \$4,074,304 on CW, a \$113,884 surplus on ME, a \$10,244 surplus on CBCIH and the two new break even federal grants, thrive and rise.

The Hurricane Michael Expenditures to date indicate a deficit of approximately \$375,000 on 910/914 Harrison and a slight deficit of \$13,746 on other non-Harrison properties. Management continues to work with insurers to maximize funding.

BBCBC Balance Sheet indicates sufficient cash flow to cover invoices. There is anticipated shortages at the end of the fiscal year, but we are trying to mitigate that.

Balance Sheet for Independence Village presented. The final transfer to the City of Panama City is pending and awaiting final closing process.

Management Agreement presented. There are marginal changes to the rate.

Motion to accept the finance committee report made by Reggie Johns. Motion to accept approved.

IV. Conduct Annual Board Actions

a. Annual Report

Lyda

Annual report presented by Connie Lyda. Several items were specifically brought to the attention of the board and included the following:

Telemedicine and BBCBC's previous implementation of its use for child in-school counseling, and because it had already been rolled out, how it enabled BBCBC to move forward during Covid-19 in providing services to children, families and service providers.

Board asked to review the annual report and make any necessary corrections within a week. Once week is up Board provided permission to print.

b. Board Policy Manual

Watkins

Board Policy Manual updated for NWFHealth Network dba name change. Mike pointed out that this is an important document for Board members. Two material changes: purpose change and evaluations of the CEO, CFO, and COO and ratification of management agreement with NWFHealth Network.

Motion to ratify the board policy manual by Bambi Smith. Motion seconded by Liz Holifield. Motion passed.

c. Code of Ethics

**Code of Ethics presented. It is part of our accreditation process.**

d. Conflict Statements

**Conflict of Interest Statements presented. It is part of our accreditation process. Board Members asked to sign and submit their conflict of interest statements.**

**For the record, Reggie Johns abstained from the management agreement approval with NWF Partnership for Better Communities.**

e. Board Self-Evaluation

**Board Self Evaluation presented. It is part of our accreditation process. Please submit the evaluations to Tiny Williams or Mike Watkins. Summary of evaluations will be submitted at the December meeting.**

f. Proposed Calendar

**Motion to approve Proposed Calendar made by Linda Nelson. Motion seconded by Liz Hollifield. Motion passed.**

V. Strategic Discussions

Watkins

**Tactical Operation Calls suspended after consultation with Walter Sachs and Courtney Stanford.**

a. Annual Priorities

i. Covid-19 Hotsheets

Daniels

**David Daniels presented the final Hot Sheets from the Tactical Operation Calls. Commendation made of Darci Lolley for preparation of these sheets. Courtney Stanford and David Daniels hard work also recognized. Denise Myers and Gerald Waters participation on each call was also recognized.**

**Courtney Stanford discussed Operational issues that occurred because of COVID for children and families, but many these are up and moving again, such as dental visits and other child related priorities.**

**Courtney Stanford discussed NWFHealth Network's back to work plan. The plan is to move employees back to the office starting November 9, 2020. Document updates are being worked on by implementation team.**

**Board Discussion regarding back to work plan occurred.**



ii. ME Grants

ME Grants presented due to State receipt of \$5.7 million to put services into 6-7 counties tremendously impacted by Hurricane Michael. NWF Health Network received two \$1 million grants.

iii. Facilities

Stanford

Courtney Stanford presented facilities office. Chipley Office Construction is coming to a close. Bay County Construction is also coming to a close and move-in is anticipated for end of November 2020.

iv. Franklin County Treatment Center

Watkins

Mike Watkins presented the new Franklin County Treatment Center. This Center is important due to lack of facilities in this areas from which services can be provided. Construction has not started, but final approval by county is anticipated to occur in November 2020.

v. Rebranding

Lyda

Mike Watkins presented rebranding and new name NWF Health Network and style guide.

VI. Review Risk Management

Watkins

a. Executive/Legislative

Mike Watkins and Chris Meadows discussed the protocol for the Request for Information for the CBC Contract that is due in December 2020. This is a new method of procurement compared to the previously issued Invitation to Negotiate. NWF Health Network is going to approach it as a full blown ITN.

Mike Watkins presented the USA Today article on Foster Care in Florida. He anticipates as a sector that there will be more of these stories and there is potential that BBCBC and Florida's privatization will be named in future articles.

b. Legal

Haben

Ralph discussed the Purdue Pharmaceutical article where Purdue plead guilty to three charges. We are still in a holding pattern regarding our class action lawsuit.

Letter of Intent with City of Panama City and there is anticipated settlement of Independence Village in 60-90 days.

c. Other

**Nothing noted.**

- VII. Review Governance Myers
  - a. Status of Directors
    - i. Reappointment of Member(s)
    - ii. Proposed Member(s)

**No governance issues other than Denise Myers replacement suggestions. Denise Myers is resigning from Board because she is relocating to another state. Denise Myers proposed that Ronald Picket the current Vice President be the next Board President. Ronald Picket accepted.**

**Motion made by Bambi Smith to appoint Ronald Picket as acting President until December board meeting at which time the full slate of Board Officers will be selected and voted on. Motion seconded by Gerald Waters. Motion passed.**

**Mike Watkins thanked Denise Myers for her service.**

- VIII. Next Meeting: December 17th at 10am EST

- IX. Adjourn Myers

**Motion made to adjourn meeting by Reggie Johns.**