

NWF Health Network Policy & Procedure

Series:	400: Child Welfare Services	
Policy Name:	Permanency Staffing	
Policy Number:	408	
Origination Date:	03/09/2009	Revised: Board Meeting of 04/25/2024
Regulation:	65C-28.006, F.A.C SB 664	

Policy

It is the policy of NWF Health Network (NWFHN), to expeditiously seek appropriate permanency for children in care by facilitating routine Permanency Staffings to be held at a frequency determined by the NWFHN Circuit Administrators but at a minimum prior to permanency hearings pursuant 65C-28.006 F.A.C. and in accordance with SB 664. Also, requiring participation of the assigned Case Management Organization (CMO).

Procedure

- A. NWFHN will ensure permanency staffings are held prior to preparing for a permanency hearing.
- B. A Permanency Staffing schedule will be provided to all applicable persons by NWFHN monthly which will identify cases that will be staffed that month.
- C. The child welfare professionals shall ensure assess for Conditions for Return at every staffing and hearing on an ongoing basis and throughout the life of the case.
- D. The appropriateness of concurrent goal shall be evaluated at each permanency staffing.
- E. The following persons shall be invited to attend permanency staffings:
 1. Child Legal Services (CLS);
 2. Child's out-of-home caregiver;
 3. Guardian Ad Litem;
 4. Child's surrogate parent if one has been appointed;
 5. Appropriate CMO staff, including the child's DCM and the DCM Supervisor;
 6. The Foster Family Support Specialist;
 7. Other service providers who are involved with the family and are determined by the DCM to have information pertinent to the issue of permanency;
 8. Child's parents, if available;
 9. The child, depending on his or her age, maturity level, and ability to effectively participate in the staffing, as determined by the DCM and the DCM Supervisor.
- F. Meeting Note and Follow-up actions from the staffing will be documented in FSFN by the NWFHN Permanency Staffing facilitator..

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- G. The CMO will ensure all follow-up tasks are recommendations from the staffing, details of all services provided since the last review and any recommended changes of the goal are recorded in the Judicial Review Social Study Report (JRSSR) and reported to the court.
- H. The permanency staffing will occur with sufficient time to write a comprehensive JRSSR draft, which will be provided to CLS for their review.
- I. Copies will be provided to the parties in accordance with statutory timeframes.