

NWF Health Network Policy & Procedure

Series:	600: Legal Issues	
Policy Name:	Termination of Parental Rights	
Policy Number:	600	
Origination Date:	03/09/2009	Revised: Board Meeting of 04/25/2024
Regulation:	Ch. 39 Section 801 F.S. SB 664	

Policy

It is the policy of NWF Health Network (NWFHN), to ensure that the CMO's Dependency Case Managers (DCM) work with the Children's Legal Services (CLS) to effectively and efficiently manage the Termination of Parental Rights (TPR) process pursuant to Florida Statute 39.801 and in accordance to Senate Bill 664.

For further details, see here:

[Chapter 39 Section 801 Florida Statutes](#)

Procedure as to SB 664 when filing petition for termination of parental rights:

- A. Within 30 days of the TPR Petition being filed, the child welfare professional will ensure that the child's birth records are requested and obtained within 90 days.
- B. Within 30 days of the TPR Petition being filed, the child welfare professional will ensure that all health history records, school records, mental health records, hospitalization records and residential setting records are requested and obtained within 90 days.
- C. Within 30 days of the TPR Petition being filed, the child welfare professional will ensure that the following documents are in the Child Welfare Information System:
 1. Shelter Petition and Shelter Order
 2. Dependency Petition and Dependency Order
 3. Modification Petition and Modification Order if applicable
 4. Original Predisposition Report (Ongoing Family Functioning Assessment)
 5. Case Plans that address the child's needs
 6. Protective investigations identifying the child as a victim
 7. Guardian ad Litem report filed with the court concerning the child
 8. Psychological Evaluations and Comprehensive Assessments
 9. Names of providers who provided services to child while in foster care