

APPENDIX I: QUESTION SUBMISSION FORM
RFP #01-2024, Independent Living

Each respondent may complete the form provided based on its questions relating to this RFP. The completed form shall be submitted in accordance with the instructions provided in **Section 1** of the RFP. This form may be expanded as needed to facilitate response to this requirement.

Vendor Name: FamiliesFirst Network

Question Number	RFP Section	Question	Answer
1	Section 1, Subsection 2C	Proposals are being sought for Circuits 1, 2, and 14. If Respondent would like to submit two proposal options, for example a Circuit Proposal and a Regional Proposal, would the preferred method be to submit two separate proposals OR to submit one proposal, as many of the responses will be the same, and then delineate into Proposal A and Proposal B within each RFP section when responses differ?	One proposal is sufficient, however, please ensure within the proposal items are clearly defined between Proposal A and Proposal B. One example of this will be the proposed budget.
2	Section 2, Subsection 12 a	RFP requires respondents to address how the Agency intends to meet each outcome measure. Is this different than the performance indicators specified in Section 2, Subsection 12 e and the requirements identified in Section 2, Subsection 13 a and b?	Section 2, Subsection 12 a is the description of the section and is not requesting additional information.
3	Section 2, Subsection 12 e, iv	The CMO contract and current practice is providing Judicial Review documents 10 working days prior to court hearing. This RFP requires 20 days. Is there an opportunity to align the practice to 10 working days?	Discussions related to days to submit Judicial Review documents prior to court hearings are being held at the statewide level. This can be addressed during negotiations as more information will be known then.
4	Section 2, Subsection 12 e, vi	This section of the RFP states “100% of all PESS recipients will have their eligibility reviewed and documented in their case file monthly.” 409.1451, F.S. requires eligibility be reviewed annually prior to renewal. Is the monthly eligibility review required to use the formal FSFN data entry or an informal discussion to determine that eligibility status has not changed?	The monthly eligibility review is in place to ensure eligibility status has not changed. Further discussion can be held during negotiations.

5	Section 2, Subsection 12 e, vii.	Reads "80% of all youth aged 13 years and older will..." DCF language is "legal custody of the department" In order to ensure that we respond with the appropriate Target Population, should this read "80% of all youth aged 13 years and older in legal custody of the department...?"	Yes.
6	Section 2, Subsection 12 e, x	States "90% of youth aging out of foster care shall have a high school diploma or equivalent." Children age out of foster care at age 18 while many are still in school. State contract outcome requires children aging out of foster care must be enrolled in high school/GED program/vocational school/college. Is this section referencing this contract outcome or aging out of young adult services (by age 23)?	This section refers to youth who age out of out of home care on their 18 th birthday.
7	Section 2, Subsection 12 e, xi.	The RFP lists a performance indicator of, "80% of youth shall obtain a learner's permit or driver's license by age 17." Respondent's experience is there is a population of youth who do not want to obtain a permit or license. In that case, obtaining a photo ID is encouraged. Respondent is seeking clarity if the performance indicator listed should also include a Florida Identification Card, as listed in CFOP 170.017, in addition to the statutory requirements of notifying eligible youth of the program and encouraging them to obtain them to obtain a permit or license (409.154, F.S.).	Currently there is no set statewide target. NWFHN strives for a higher standard. This can include photo ID but can be discussed during negotiations.
8	Section 2, Service Specific Criteria 15	Regarding monthly home visits, is the expectation that the Independent Living case manager will consult with CMO case management team to ensure informal assessments are being completed or does this require the actual home visits be conducted by Independent Living case managers? The response to this question directly impacts the number of full-time positions needed to serve the target population.	Home visits are not required by IL case managers for youth under 18. IL Case Managers are required to conduct monthly home visits with young adults over 18.
9	Section 2, Service	The RFP states, "During annual contact, determine if the young adult is potentially eligible for Extended Foster Care or	Yes.

	Specific Criteria 30	Postsecondary Educational Services and Support. Inform the young adult of the options for entering the programs.” Is this “annual contact” referring to 409.1451 (5)(b), F.S.?	
10	Section 3, Budget	Please confirm that subsidy dollars paid to vendors on behalf of the young adults are not included in this contract. These are subsidies paid by the provider and reimbursed by NWFHN and a pass-through amount.	Subsidy dollars for stipends are separate from this contract. The organization that is awarded the contract oversees managing the associated paperwork and eligibility that supports payment of the subsidies through the Statewide FSFN system. Certain expenditures are required to be paid on behalf of the IL youth by the Organization that wins the bid, however, these payments are reimbursed separately as part of the subsidy process by NWFHN.