

# NWF Health Network Policy & Procedure

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**Series:** 600: Legal Issues

**Policy Name:** Legal Services

**Policy Number:** 604

**Origination Date:** 03/09/2009

**Revised:** Board Meeting of 12/12/2024

**Regulation:** 65C-30.007, F.A.C.

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## Policy

It is the policy of NWF Health Network (NWFHN) and its contracted providers, to ensure that the assigned Children's Legal Services (CLS) attorney be advised timely of significant changes in cases and receives timely copies of documents contained in the client record. All questions or communications regarding court related case activity will be directed to the CLS attorney or designee.

## Procedure

- A. NWFHN will be responsible for maintaining and updating the Working Agreement between NWFHN and the DCF's CLS.
- B. The current Working Agreement between NWFHN and CLS shall be collaboratively updated annually.
- C. The Working Agreement between NWFHN and CLS shall be distributed by e-mail to all NWFHN and CMO Staff any time there are revisions.